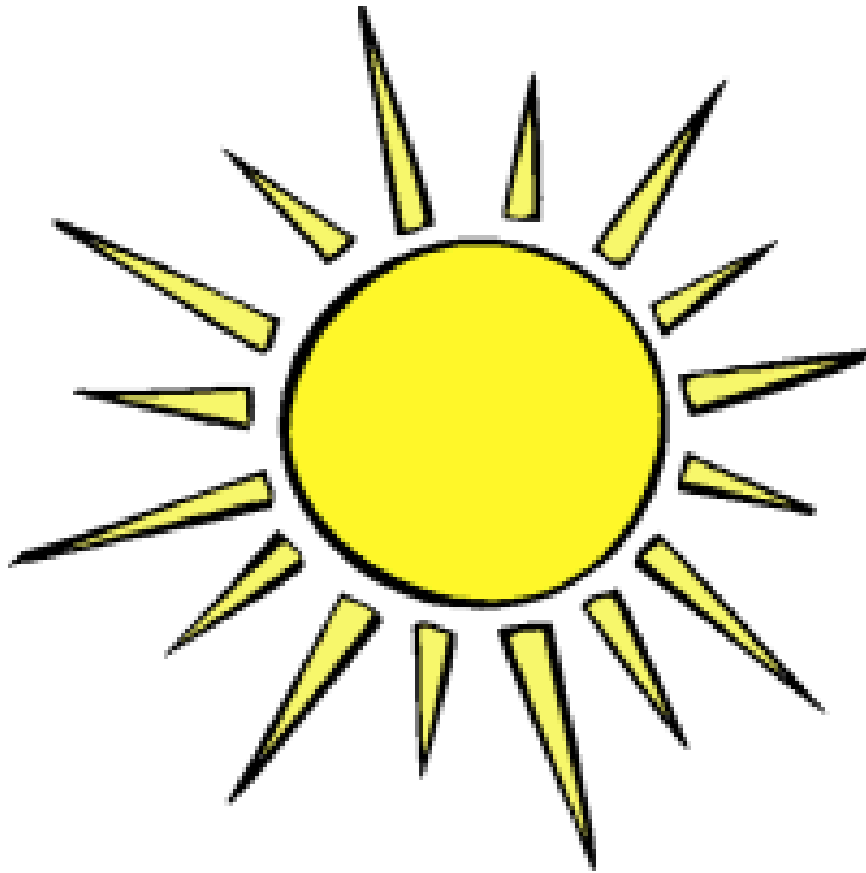


Village of Rantoul
Freedom of Information Act
Compliance Audit & Report
2007 – 2008

Prepared By
Office of the Village Clerk
333 S. Tanner Street, Room 102
Rantoul, IL 61866



“[A] PEOPLE WHO MEAN TO BE THEIR OWN GOVERNORS MUST
ARM THEMSELVES WITH THE POWER WHICH KNOWLEDGE
GIVES.”

JAMES MADISON

INTRODUCTION

In August 2007, the Village Board unanimously passed Res. No. 8-07-1040, establishing the first comprehensive Freedom of Information policy for the Village of Rantoul and delegating the responsibility for ensuring legal compliance with the terms of the Illinois Freedom of Information Act (5 ILCS 140 et. seq.) to the office of Village Clerk.

Included in this policy are the procedures through which citizens may request access to public records and the internal response procedures to be utilized by the Village in addressing such requests. In implementing this policy, one of the primary goals was to create an efficient system of handling citizen requests for information in a consistent and legal manner across the various departments and divisions of the Village.

In the spirit of government transparency, the office of the Village Clerk has prepared a report detailing the activities undertaken by the Village with respect to Freedom of Information requests during the 2007 and 2008 calendar years in which Res. No 8-07-1040 has been in force. All information presented herein is based upon a November 26, 2008 comprehensive self-audit of the FOIA files maintained in the office of the Village Clerk, with supplemental data for the 2008 year added prior to publication. Included in the following synopsis are:

- (1) A reaffirmation of the Village of Rantoul's philosophy on public access and openness in government;
- (2) A summary of the Village's response to all FOIA requests processed during the 2007-2008 years, including: approvals and denials; bases for all denials; fees collected and fee waivers issued; types of records sought by requestors; and average response time in working days.
- (3) A statement of future objectives to be met by the Village in furthering its commitment to the concepts of the Freedom of Information Act

It is hoped that the publication of this report and subsequent annual reports will provide the citizens of Rantoul with sufficient data to allow them to make informed judgments on the quality of services offered and to provide feedback to their representatives as to how operations might be improved to better meet the needs of the community.

PHILOSOPHY

According to the preamble of the Illinois Freedom of Information Act (5 ILCS 140 et. seq.):

“Pursuant to the fundamental philosophy of the American constitutional form of government, it is declared to be the public policy of the State of Illinois that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees consistent with the terms of this Act. Such access is necessary to enable the people to fulfill their duties of discussing public issues fully and freely, making informed political judgments and monitoring government to ensure that it is being conducted in the public interest.

This Act is not intended to be used to violate individual privacy, nor for the purpose of furthering a commercial enterprise, or to disrupt the duly-undertaken work of any public body independent of the fulfillment of any of the fore-mentioned rights of the people to access to information.

This Act is not intended to create an obligation on the part of any public body to maintain or prepare any public record which was not maintained or prepared by such public body at the time when this Act becomes effective, except as otherwise required by applicable local, State or federal law.

These restraints on information access should be seen as limited exceptions to the general rule that the people have a right to know the decisions, policies, procedures, rules, standards, and other aspects of government activity that affect the conduct of government and the lives of any or all of the people. The provisions of this Act shall be construed to this end.

This Act shall be the exclusive State statute on freedom of information, except to the extent that other State statutes might create additional restrictions on disclosure of information or other laws in Illinois might create additional obligations for disclosure of information to the public.”

In keeping with the intent of the Act as expressed in the preamble, the Village of Rantoul is guided by a philosophy that embraces transparency in government and actively encourages civic involvement through responsible access to public records. To that end, the responses of the office of the Village Clerk shall be governed by a reasonably liberal interpretation of the Illinois Freedom of Information Act that construes public access exemptions in a narrow fashion. While emphasizing the rights of the citizen to obtain information about the workings of his/her government in order to foster greater accountability, the Village also recognizes its duty to protect individual privacy and

maintain an orderly operating environment in serving the needs of its public. These considerations are carefully measured and all public and private interests balanced in determining the course of action taken on each Freedom of Information request received by the Village.

RESULTS SUMMARY

In the two-year period concluding on December 31, 2008, the Village Clerk's office processed a total of seventy-one (71) separate Freedom of Information requests. While this statistic is not particularly overwhelming, it is important to make note of a couple of factors that likely affect the overall total presented in this report:

- (A) The total number of requests processed by the Village Clerk's office does not include any requests made to the Rantoul Police Department for various police reports and other information. Resolution No. 8-07-1040 includes a specific provision that grants the Police Department the discretion to enact its own Freedom of Information policy for the processing of department requests – provided that its policy is generally consistent with the Village's policy and subject to the review of the Village Clerk. This was done as a means of expediting the search for police records and providing a timely response to public inquiries with a limited amount of bureaucratic red tape by allowing citizens to initiate requests directly through the department. As a point of reference, the Police Department Records Specialist's office processed approximately 130 police report requests in 2007. **Note: this report does not include any statistical data for FOIA requests processed through the Police Department.**
- (B) The total also does not factor into account the number of requests for information that are processed without the initiation of a formal Freedom of Information request. As a general rule, the Village Clerk's office does not require completion of a formal request form for inspection or copying of records that are easily accessible and can be made readily available to citizens upon verbal request. Types of public documents that would fall

into this classification include, but are not limited to: meeting agendas and minutes, ordinances, resolutions, certain budget documents, certain correspondence, policy manuals, and other routine records that may be located without extensive search and/or content review prior to disclosure. As the Clerk's office does not track these informal requests, it is virtually impossible to provide a reliable estimation of the frequency of these requests over a given period of time.

Of the seventy-one (71) requests processed through the Village Clerk's office, fifty-nine (59) were granted in their entirety and nine (9) were partially granted. During this two-year period, a total of three (3) Freedom of Information requests were denied in their entirety, representing approximately 4.2% of all formal requests processed.

In considering the twelve (12) requests for information that were denied in whole or in part, the primary basis for denial was that the information/records requested either did not exist or could not be located within the files of the Village – 75% of these requests fall into this category. The vast majority of these requests had been issued to the Code Enforcement Division for copies of nuisance complaint reports and additional documentation in the form of “follow-up” reports that detail the Village's action with respect to each of the complaints. While the requests for the initial complaint reports were granted, most of the requests for the additional documentation were denied because the Village's Code Enforcement Division does not routinely prepare “follow-up” reports for these complaints.

Of the requests that were denied by the Village Clerk on the basis of a statutory exemption, two (2) involved partial denials of requests for copies of nuisance complaint reports. In each of these instances, copies of the reports were provided with any portions revealing the identity of the complainant redacted [5 ILCS 140/7 (1) (b) (v)]. The other case involved the partial denial of a citizen's request for information regarding an employee of the Village. The Village Clerk's office granted all portions of the request except the specific request for a copy of the employee's résumé from his personnel file. It was determined by the Village Clerk that this record would fall under the legal

exemption for personnel information [5 ILCS 140/7 (1) (b) (ii)]. It should be noted, however, that the résumé of an employee or applicant would be deemed non-exempt if that document had been publicly released at some point in the past (e.g., candidates for an administrative appointment whose résumés had been provided to the media) or if the individual consented to having his or her information released.

For the period identified in this report, the Village's average response time to Freedom of Information requests fell between 3 and 3.5 working days from the date of receipt of the request. While the average response time is somewhat negatively affected by a small number of extensive requests that required as many as 14 days to comply, the median response time of 2 working days demonstrates that over half (39) of all formal requests processed by the Village were provided with a response in two or fewer working days. For the purposes of this report, any data regarding "response time" refers to the date upon which the written response letter was sent to the requestor via U.S. mail – even though many requestors may be first contacted by telephone or electronic mail. The Village responds to all formal requests in writing unless the request is made in person and the information is immediately made available to the requestor.

On the following pages, statistical and graphical representations of the Village's Freedom of Information activities are presented for calendar years 2007 and 2008.

FREEDOM OF INFORMATION FILE AUDIT (2007-2008)
VILLAGE OF RANTOUL
TWO-YEAR COMPARISON SUMMARY - Exhibit 5A

	2007		2008	
Number of Requests Processed	37		34	
Number of Requests Approved	27	73%	32	94%
Number of Requests Denied in Part**	7	19%	2	6%
Number of Requests Denied in Whole	3	8%	0	0%
<i>Basis for Denials</i>				
Requested Record was Exempt	3	30%	0	0%
Compliance would be "Unduly Burdensome"	0	0%	0	0%
Requested Record did not exist or could not be located	7	70%	2	100%
Number of Separate Individual Requestors	15		14	
Number of Requests from Media	4	11%	3	9%
Number of Requests Asked to be Narrowed	1	3%	2	6%
Number of Extensions Issued	1	3%	2	6%
Total Copying Fees Assessed	\$97.00		\$31.00	
Total Amount Received	\$87.00		\$31.00	
Total Amount Uncollected	\$10.00		\$0.00	
Fee Waivers Requested	14	38%	5	15%
<i>Requesting Party</i>				
Private Citizen	12		2	
Not-for-Profit / Govt. Agency	2		0	
Media	0		3	
Fee Waivers Granted in Whole	13	93%	5	100%
Fee Waivers Granted in Part	1	7%	0	0%
Fee Waivers Denied in Whole	0	0%	0	0%
Average Response Time (Working Days)	3.2		3.5	
Number of Appeals Processed	0		0	
Number of Appeals Granted	0		0	
Number of Appeals Denied	0		0	
Number of Denials Resulting in Litigation	0		0	
Number of FOIA Violation Letters Received from State	0		0	

** NOTE: For the purposes of this report, the phrase "denied in part" refers to FOIA requests for multiple records in which one or more of the records were determined to be exempt or were otherwise unable to be located and FOIA requests for which portions of given records were redacted due to a legal exemption.

FREEDOM OF INFORMATION FILE AUDIT (2007-2008)
VILLAGE OF RANTOUL
REQUESTS BY DEPARTMENT / DIVISION – Exhibit 6B

	2007	2008
Total Number of Requests Processed	37	34
<i>Accounting Department</i>		
Approved	3	5
Denied	0	0
Average Response Time	5 days	4.6 days
<i>Administration / Village Clerk Division</i>		
Approved	6	12
Denied	1	0
Average Response Time	1.6 days	4.4 days
<i>Code Enforcement Division</i>		
Approved	16	0
Denied	8	2
Average Response Time	3.5 days	1.5 days
<i>Comptroller's Office</i>		
Approved	0	3
Denied	1	0
Average Response Time	4 days	1.3 days
<i>Community Development Department</i>		
Approved	2	0
Denied	0	0
Average Response Time	5.5 days	N/A
<i>Human Resources Office</i>		
Approved	0	9
Denied	0	0
Average Response Time	N/A	2.1 days
<i>Inspection, Planning & Zoning Division</i>		
Approved	0	2
Denied	0	0
Average Response Time	N/A	9 days
<i>Public Works Department</i>		
Approved	0	0
Denied	0	0
Average Response Time	N/A	N/A
<i>Purchasing Office</i>		
Approved	0	1
Denied	0	0
Average Response Time	N/A	1 day

FREEDOM OF INFORMATION FILE AUDIT (2007-2008)
VILLAGE OF RANTOUL
INDEX OF ALL PROCESSED REQUESTS – Exhibit 7C

Requestor Type	Responsible Department	Request Date	Response Date	Extension
Private Citizen	Code Enforcement	1/23/2007	1/24/2007	No
Business	Administration	3/5/2007	3/5/2007	No
Private Citizen	Code Enforcement	3/13/2007	3/14/2007	No
Not-For-Profit Agency	Accounting	4/17/2007	4/18/2007	No
Private Citizen	Code Enforcement	4/30/2007	4/30/2007	No
Private Citizen	Code Enforcement	5/2/2007	5/4/2007	No
Private Citizen	Code Enforcement	5/15/2007	5/17/2007	No
Private Citizen	Code Enforcement	5/17/2007	5/23/2007	No
Private Citizen	Code Enforcement	5/23/2007	5/25/2007	No
Private Citizen	Code Enforcement	5/29/2007	6/1/2007	No
Private Citizen	Code Enforcement	6/5/2007	6/13/2007	No
Private Citizen	Code Enforcement	6/5/2007	6/13/2007	No
Business	Comptroller	6/13/2007	6/19/2007	No
Media	Administration	7/3/2007	7/3/2007	No
Media	Administration	7/5/2007	7/5/2007	No
Media	Administration	7/5/2007	7/5/2007	No
Media	Administration	7/5/2007	7/5/2007	No
Private Citizen	Accounting	7/9/2007	7/18/2007	No
Private Citizen	Code Enforcement	7/13/2007	7/19/2007	No
Private Citizen	Administration	8/3/2007	8/8/2007	No
Private Citizen	Code Enforcement	9/11/2007	9/19/2007	No
Private Citizen	Code Enforcement	9/26/2007	9/29/2007	No
Business	Community Development	10/1/2007	10/2/2007	No
Private Citizen	Code Enforcement	10/10/2007	10/19/2007	No
Private Citizen	Community Development	10/11/2007	10/25/2007	Yes (10/22/2007)

Requestor Type	Responsible Department	Request Date	Response Date	Extension
Private Citizen	Code Enforcement	10/29/2007	11/1/2007	No
Private Citizen	Code Enforcement	10/29/2007	11/7/2007	No
Private Citizen	Code Enforcement	10/30/2007	11/1/2007	No
Private Citizen	Code Enforcement	11/2/2007	11/5/2007	No
Private Citizen	Code Enforcement	11/6/2007	11/15/2007	No
Not-For-Profit Agency	Accounting	11/9/2007	11/20/2007	No
Private Citizen	Code Enforcement	11/9/2007	11/20/2007	No
Private Citizen	Administration	11/20/2007	12/4/2007	No
Private Citizen	Code Enforcement	11/20/2007	11/20/2007	No
Private Citizen	Code Enforcement	11/30/2007	12/4/2007	No
Private Citizen	Code Enforcement	11/30/2007	12/4/2007	No
Private Citizen	Code Enforcement	12/27/2007	1/7/2008	No
Media	Administration / Human Res.	1/5/2008	1/7/2008	No
Private Citizen	Human Resources	1/22/2008	1/26/2008	No
Media	Inspection	1/22/2008	1/28/2008	No
Private Citizen	Comptroller	1/25/2008	1/25/2008	No
Business	Purchasing	2/5/2008	2/6/2008	No
Private Citizen	Administration	3/12/2008	3/12/2008	No
Private Citizen	Comptroller	3/19/2008	3/19/2008	No
Private Citizen	Accounting	4/3/2008	4/23/2008	Yes (4/8/2008)
Private Citizen	Accounting	4/9/2008	4/9/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Human Resources	4/25/2008	4/29/2008	No
Private Citizen	Comptroller	4/28/2008	5/2/2008	No
Private Citizen	Accounting	5/12/2008	5/20/2008	No

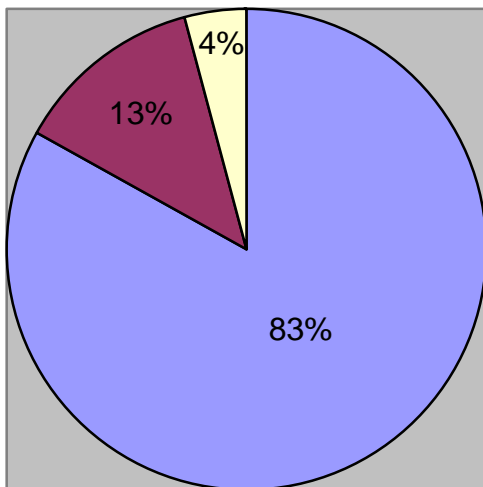
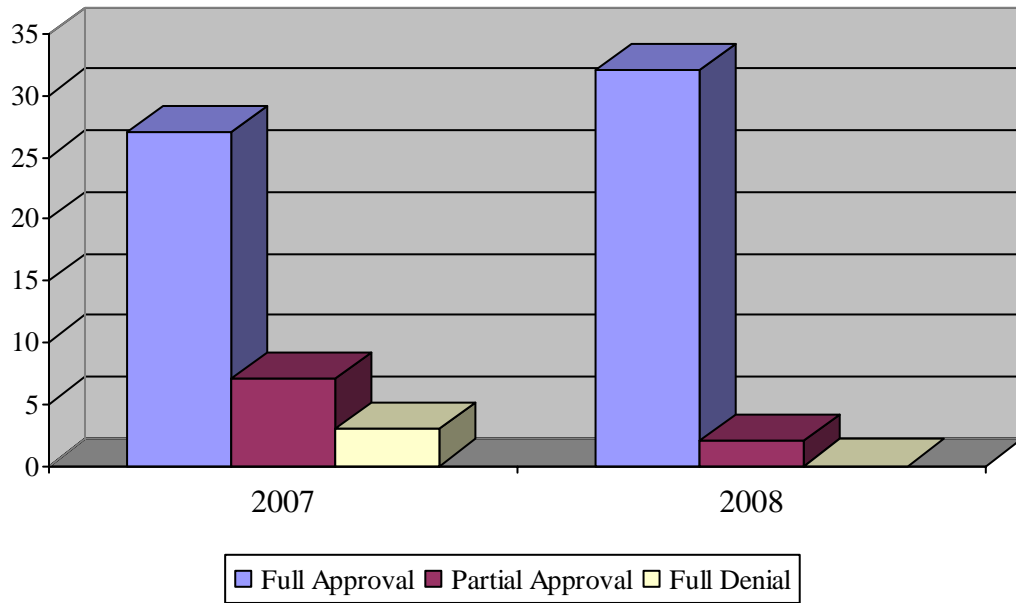
Requestor Type	Responsible Department	Request Date	Response Date	Extension
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Administration	6/9/2008	6/17/2008	No
Private Citizen	Human Resources	6/13/2008	6/16/2008	No
Private Citizen	Code Enforcement	7/21/2008	7/22/2008	No
Private Citizen	Code Enforcement	7/22/2008	7/24/2008	No
Not-For Profit Agency	Accounting	8/20/2008	8/22/2008	No
Business	Inspection	9/16/2008	10/6/2008	Yes (9/23/2008)
Private Citizen	Administration	10/6/2008	10/9/2008	No
Media	Administration	10/7/2008	10/7/2008	No
Business	Accounting	10/9/2008	10/10/2008	No

** NOTE: For the purpose of this report, “Response Date” references the date upon which the Village’s final response to the requestor was sent. In situations where additional search required an extension of time for compliance, the date of the Village’s issuance of time extension notice is noted in parentheses.

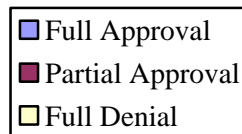
INDEX OF DENIED REQUESTS (2007-2008)
Exhibit 10D

Requestor Type	Responsible Department	Request Date	Response Date	Extension Issued	Approved/Denied	Respondent	Denial Basis
Private Citizen	Code Enforcement	1/23/2007	1/24/2007	No	Denied	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	3/13/2007	3/14/2007	No	Denied	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	4/30/2007	4/30/2007	No	Partial Denial	Jeremy Reale	Record requested did not exist/ not located
Private Citizen	Code Enforcement	5/17/2007	5/23/2007	No	Partial Denial	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	5/23/2007	5/25/2007	No	Partial Denial	Jeremy Reale	5 ILCS 140/7 (1) b v "Informant Identity" – Redaction of Exempt materials.
Business	Comptroller	6/13/2007	6/19/2007	No	Denied	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	9/11/2007	9/19/2007	No	Partial Denial	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	10/29/2007	11/7/2007	No	Partial Denial	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Administration	11/20/2007	12/4/2007	No	Partial Denial	Jeremy Reale	5 ILCS 140/7 (1) b ii "Personnel Information" – Exempt.
Private Citizen	Code Enforcement	11/30/2007	12/4/2007	No	Partial Denial	Jeremy Reale	5 ILCS 140/7 (1) b v "Informant Identity" – Redaction of Exempt materials.
Private Citizen	Code Enforcement	7/21/2008	7/22/2008	No	Partial Denial	Jeremy Reale	Record requested did not exist / not located
Private Citizen	Code Enforcement	7/22/2008	7/24/2008	No	Partial Denial	Jeremy Reale	Record requested did not exist / not located

**VILLAGE OF RANTOUL
FREEDOM OF INFORMATION REQUEST DISPOSITIONS
(2007 & 2008) – Exhibit 11E**



**All Requests 2007-2008
Exhibit 11F**



FREEDOM OF INFORMATION FILE AUDIT (2007-2008)

VILLAGE OF RANTOUL

TYPES OF RECORDS REQUESTED – Exhibit 12G

ADMINISTRATION / VILLAGE CLERK

Correspondence, Electronic Correspondence, Employment Contracts,
Meeting Minutes – Village Board, Meeting Minutes – Revolving Loan Committee,
Ordinances, Resolutions, Village Code, Oaths of Office – Elected & Appointed Officials,
Freedom of Information Policy & Procedures Manual

CODE ENFORCEMENT DIVISION

Nuisance Complaint Reports

COMMUNITY DEVELOPMENT

Brownfields Grant Application, Property Acquisition Records – Fanmarker Club

FINANCE: COMPTROLLER, ACCOUNTING & PURCHASING

Village Budget, EDA/RLF (Revolving Loan Fund) Program Files,
Micro Loan Program Files, Contracts for Professional Services – Lobbying,
Request for Proposal (RFP) Information, Invoices, Financial Statements,
Report of Checks Issued (2004-2008)

HUMAN RESOURCES

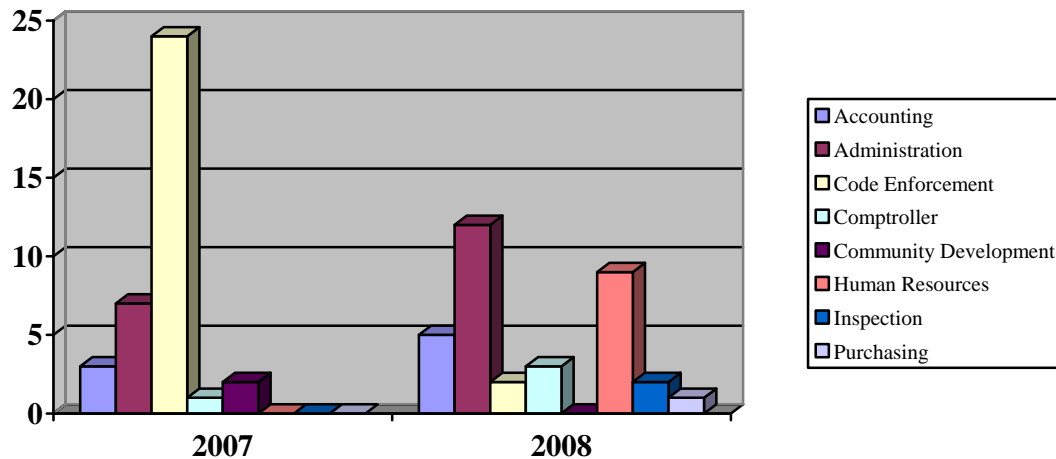
List of Full-Time Village Employees & Salaries, Various Job Descriptions,
Employee Dates of Hire

INSPECTION, PLANNING & ZONING

Rental Inspection Program Ratings, Rental Property Registry

REQUESTS PROCESSED BY DEPARTMENT

(2007 & 2008) – Exhibit 12H



CONCLUSIONS & FUTURE OBJECTIVES

While it should be left to the citizens of Rantoul to scrutinize the results of this survey in determining whether or not the Village is satisfactorily complying with the spirit embodied in the Illinois Freedom of Information Act, it appears that the policies and procedures established by Res. No 8-07-1040 have been functioning with very little difficulty or need for adjustment for the time being. Given the relatively small amount of requests that are processed through the Village, vesting in one person the responsibility for receiving, reviewing, tracking, and responding to Freedom of Information requests has not placed an unreasonable burden upon the operations of the Village Clerk's office nor has it resulted in unnecessary delays in the processing of these requests. As previously stated, the Village office handled 71 FOIA requests over a two-year period for an average of approximately 3 requests per month. (Compare that figure with larger area municipalities that typically receive 175 to 200 or more requests each month.) Given this limited usage of the formal FOIA process and the central location of the majority of the Village's administrative operations within the Municipal Building, it is recommended that the current policies and procedures for handling FOIA requests be retained without amendment during the upcoming year. The Village Clerk's office will continue to monitor the Village's activities on an on-going basis to determine if and when it is appropriate to alter those procedures (for example, if the volume of requests substantially increases).

For the upcoming year and beyond, the Village Clerk's office has established the following objectives designed to increase opportunities for convenient public access to Village information and to further improve the Village's response to FOIA requests.

2009-2010 Objectives

- (A) Continued professional training for the staff of the Village Clerk's office and possible in-house training for employees from other departments that handle FOIA requests

- (B) Development of Freedom of Information section on Village website, including the following material:
 - Downloadable FOIA Request Form and Appeals Form;
 - Village of Rantoul FOIA Policies and Procedures;
 - Village of Rantoul FOIA Public Information Guide;
 - FOIA Request Form for electronic submission;
 - Annual FOIA Compliance Report(s)

- (C) Establishment of a "Public Information" kiosk at either Municipal Building or Rantoul Public Library that includes a computer station with free read-only access to agendas, minutes, ordinances, and resolutions to assist citizens in their search for certain records – **Likely deferred due to budgetary constraints**

- (D) Continued progress toward the digitization of Village records to fulfill long-term goal of a substantially "paperless" office

- (E) Monitoring of current policies and procedures to identify ways that procedures may be altered to better meet the needs of our customers, including obtaining feedback from citizens, the media, and other organizations conducting business with the Village

In the fall of 2008, *The Rantoul Press* echoed the call from Village Administrator Sandahl in soliciting feedback from Village citizens to develop a “top ten” list of concerns facing Rantoul. It is noted that the residents who responded to that survey identified an apparent lack of transparency in Village government as a primary area of concern. This is indeed a serious concern, for even the *perception* of a lack of openness and transparency in the process can impair the ability of Village leaders to fully and forcefully address the myriad of issues facing our community by creating an erosion of the public trust. While the Village must take steps to improve its image in this respect, citizens should be reminded that successfully ensuring accountability in their leadership requires active participation from the public in addition to the self-policing measures of the municipality. The public has a responsibility to use the tools made available to them – the Freedom of Information Act, for example – in promoting sunshine in their local government and, as demonstrated in this report, those tools are frequently underutilized. For this reason, it is imperative that the Village works to improve in its efforts to educate its citizens about these important rights and responsibilities so that a partnership may be formed to successfully combat the stigma of “back-room government” that some in the community may have attached to Rantoul. “Sunlight”, as once remarked by the late Justice Louis Brandeis, “is the best disinfectant.”

ACKNOWLEDGEMENTS

Many of the employees and supervisors of the Village of Rantoul have contributed to the Village’s successful compliance with the Freedom of Information Act through their efforts in researching information, compiling data, and preparing reports for timely responses to citizen requests. Without their cooperation and assistance, meeting our legal obligations and philosophical commitment to public access would have been a difficult, if not impossible, task. For these efforts, the Village Clerk’s office wishes to gratefully acknowledge the following current and past employees: Scot Brandon, Dan Culkin, Don Early, Paul Farber, Liz Frankie, Henry Gamel, Janet Gray, Jackie Hadler, Christopher Huston, Sandra Henderson, Valerie Laney-Marshall, Mike Loschen, Brenda Runyon, Jim Schmelzle, Cedric Thomas, Angie Wascher, and Glenn Williams.

BASIC INFORMATION REGARDING THIS REPORT

POINT OF CONTACT FOR QUESTIONS OR COMMENTS

Jeremy Reale, Freedom of Information Officer
333 S. Tanner Street, Room 102
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Facsimile: (217) 892-4794
Email: JReale@village.rantoul.il.us

TO OBTAIN A COPY OF THIS REPORT, SEND REQUEST TO:

Office of the Village Clerk
Village of Rantoul
333 S. Tanner Street
Rantoul, IL 61866

An electronic copy of this report is (or will be) available for download as a PDF document from the Village of Rantoul website: www.village.rantoul.il.us



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