

**VILLAGE OF RANTOUL  
REQUEST FOR WAIVER OR REDUCTION OF COPYING FEES  
UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT**

Upon Receipt,  
Date Stamp Here

**Requestor Information:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE(S): \_\_\_\_\_

*< If seeking a waiver or reduction of copying fees, please attach this form to your original request for public records >*

Section 6 (c) of the Illinois Freedom of Information Act provides that copies of documents shall be furnished without charge or at a reduced charge if the person requesting the documents states the specific purpose for the request and indicates that a waiver or reduction of fees is in the public interest. Such waiver or fee reduction is determined to be in the public interest if the principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.

Please describe your interest in the requested documents, any use(s) proposed for the records, and an explanation of how the public will benefit from such use(s) of the records:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach any additional information that may be relevant to your request for a waiver or reduction of copying fees related to this request. You will be notified of any decision regarding your waiver request within five (5) business days.

\_\_\_\_\_  
(Requestor Signature) (Date)

Mail or Deliver to: Mike Graham, FOIA Officer, 333 S. Tanner St., Rantoul, IL 61866  
Facsimile: (217) 892-4794 Email: [Mpgraham@village.rantoul.il.us](mailto:Mpgraham@village.rantoul.il.us)

**FOR OFFICE USE ONLY**

Request Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Action Taken:  Fees Waived  Fees Reduced (Amount: \_\_\_\_\_)  Request Denied

Date of Response: \_\_\_\_\_ Attach copy of all written responses for file.

REVIEWED BY: \_\_\_\_\_ ENTERED INTO FILE ON: \_\_\_\_\_